

# **JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT**

## **FUNDING OPPORTUNITIES 2003**

**Application Kit  
(State Grants)**



**December, 2002**

**Department of Criminal Justice Services  
Juvenile Services Section  
805 E. Broad Street  
Richmond, Virginia.  
23219.  
(804)-786-4000**

**Juvenile Accountability Incentive Block Grant**

**2002/ 2003 Program Timeline**

<b>December 2002:</b>	Announcement of Availability of Funds: 1) Alternatives to Detention. 2) Mental Health Needs of Juvenile Offenders. 3) Pre/Post Dispositional or Aftercare Services.
<b>December 2002:</b>	General Technical Assistance for Concept Papers.
<b>January 31, 2003:</b>	Concept Papers due.
<b>February 04, 2003:</b>	Send out Concept Papers to JAIBG State Funding Workgroup for Selection and Evaluation.
<b>February 14, 2003:</b>	Selections and Evaluations of Concept Papers due Back From JAIBG State Funding Workgroup.
<b>February 17, 2003:</b> Notified.	Agencies Selected to Submit full Grant Applications
<b>March 31, 2003:</b>	Full Applications of Selected Applicants due.
<b>April 07, 2003:</b>	Full Applications sent out to JAIBG State Funding Workgroup.
<b>April 24, 2003:</b>	JAIBG State Funding Workgroup Meeting to Consider Grant Applications.
<b>May 2003:</b>	<b>Criminal Justice Services Board Meeting-Approval of Grants.</b>
<b>July 2003:</b>	New Grants Begin.

# **Juvenile Accountability Incentive Block Grant**

## **Grant Guidelines.**

These Grant Guidelines are issued to solicit concept papers for several Juvenile Accountability Incentive Block Grant funding opportunities. Grants will be awarded on a competitive basis. State Agencies must address all key components outlined in the following pages to be eligible for consideration. *Please read this application kit carefully and thoroughly.*

## **I. Office of Juvenile Justice Delinquency Prevention Funding Continuum.**

The Department of Criminal Justice Services (DCJS) Juvenile Services Section administers three primary federal funding streams allocated to juvenile justice that come to Virginia from the Office of Juvenile Justice and Delinquency Prevention (OJJDP): Titles V and II of the Juvenile Justice and Delinquency Prevention (JJDP) Act and the Juvenile Accountability Incentive Block Grant (JAIBG) Program. DCJS has implemented a strategy to use these funds along the continuum of juvenile justice, from prevention through community-based interventions to secure confinement. Title V funds are awarded to localities to implement delinquency prevention programs. Title II funds are available to localities to intervene with children for the first or early offense. The JAIBG funds typically target serious, chronic or violent juvenile offenders.

## **II. Background of the Juvenile Accountability Incentive Block Grant Program.**

The Juvenile Accountability Incentive Block Grant, referred to as JAIBG, is a federal block grant program, created in 1998, intended to address the problem of juvenile crime by promoting greater accountability in the juvenile justice system. Accountability in juvenile justice means assuring that as a result of their wrongdoing, juvenile offenders' face individualized consequences that make them aware of and answerable for the loss, damage, or injury perpetrated upon the victim. This is best achieved through a system of graduated sanctions, which are imposed surely and swiftly. Graduated sanctions are defined in relation to the nature and seriousness of the offense, moving from limited interventions to more restrictive actions if the juvenile offender continues delinquent activities (Office of Juvenile Justice and Delinquency Prevention, 1998).

A commitment to accountability imposes a new set of expectations and demands on the juvenile justice system as well. It requires an increased capacity to develop youth competence, to efficiently track juveniles through the system, and to provide enhanced options such as restitution, community service, victim-

offender mediation, and other restorative sanctions that reinforce the mutual obligations of an accountability-based juvenile justice system (Office of Juvenile Justice and Delinquency Prevention, 1998).

The JAIBG Program has an underlying supposition that young people, their families, and the juvenile justice system must be accountable for improving the quality of life in every community. In Virginia, the Governor has designated the Department of Criminal Justice Services as the State's administrator of the JAIBG Program. Within DCJS, the Juvenile Services Section has the responsibility for this program. Opportunities and priority areas for State Agencies are determined annually by the State Juvenile Crime Enforcement Coalition (JCEC).

JAIBG funds are used to address the following 12 program purpose areas as established by Congress:

1. Building, expanding, renovating, or operating temporary or permanent juvenile correction or detention facilities, including training of correctional personnel.
2. Developing and administering accountability-based sanctions for juvenile offenders.
3. Hiring additional judges, probation officers, and court-appointed defenders, and funding pretrial services for juveniles, to ensure the smooth and expeditious administration of the juvenile justice system.
4. Hiring additional prosecutors, so that more cases involving violent juvenile offenders can be prosecuted and backlogs reduced.
5. Providing funding to enable prosecutors to address drug, gang, and youth violence problems more effectively.
6. Providing funding for technology, equipment, and training to assist prosecutors in identifying and expediting the prosecution of violent juvenile offenders.
7. Providing funding to enable juvenile courts and juvenile probation offices to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism.
8. Establishing court-based juvenile justice programs that target young firearms offenders through the creation of juvenile gun courts for the adjudication and prosecution of juvenile firearms offenders. NOTE: Juvenile Gun Courts are not authorized in Virginia.

9. Establishing drug court programs for juveniles so as to provide continuing judicial supervision over juvenile offenders with substance abuse problems and to provide the integrated administration of other sanctions and services.
10. Establishing and maintaining interagency information-sharing programs that enable the juvenile and criminal justice systems, schools, and social services agencies to make more informed decisions regarding the early identification, control, supervision, and treatment of juveniles who repeatedly commit serious delinquent or criminal acts.
11. Establishing and maintaining accountability-based programs that work with juvenile offenders who are referred by law enforcement agencies or that are designed, in cooperation with law enforcement officials, to protect students and school personnel from drug, gang, and youth violence.
12. Implementing a policy of controlled substance testing for appropriate categories of juveniles within the juvenile justice system.

### **III. Statewide plan for the FY02 JAIBG Program.**

Over the period of 1998 to 2000, there has been an overall increase in the number of children in contact with the juvenile justice system, at intake and in secure detention facilities. Many more children having contact with the system are being confined than previously. The data reveal that a large proportion of those children are confined for technical violations such as probation/parole violations, contempt of court, violations of court orders, and failure to appear in court. As is true nationwide, African American children are disproportionately represented in secure confinement facilities in Virginia (Hanna, 2002).

It is from these data patterns and needs analyses of the Virginia Juvenile Justice System that a statewide plan has been developed. The State JCEC has established the following priority areas for the use of State funds for FY02.

- 1) Alternatives to detention
- 2) Mental health needs of juvenile offenders
- 3) Pre/ post dispositional or aftercare services
- 4) To provide training, technical assistance and fund other one time expenditures (as funding permits) to improve the juvenile justice system within the State.

- 5) To enhance the technology infrastructure of the juvenile justice reforms in Virginia's system.<sup>1</sup>
- 6) Sex offender treatment services both for residential and community-based treatment.<sup>2</sup>

#### **IV. FUNDING OPPORTUNITIES: December 2002**

This grant guideline is being issued to solicit applications for juvenile justice initiatives from selected Virginia State Agencies. State agencies can apply for funds for all three areas listed below. State agencies may collaborate and submit a combined concept paper. A separate concept paper and separate copies of all forms are required for each application. Grants will be awarded on a competitive basis. State agencies must address all key components outlined on the following pages to be eligible for consideration.

- 1) Alternatives to Detention.**
- 2) Mental Health Needs of Juvenile Offenders.**
- 3) Pre/ Post Dispositional or Aftercare Services.**

##### **1. Alternatives to Detention Initiatives:**

The alternatives to detention initiative is facilitated by data patterns and a needs analysis of the Virginia Juvenile Justice System. From 1998 to 2000, there has been an overall increase in the number of children in contact with the juvenile justice system, at intake and in secure detention facilities. The data reveal that a large proportion of those children are confined for technical violations such as probation/parole violations, contempt of court, violations of court orders, and failure to appear in court. This alternative to detention initiative is designed to respond to these increases in the number of juvenile offenders being placed in secure confinement. This funding opportunity is intended to directly develop, enhance, deliver or support community-based alternatives to detention in order to reduce the increased reliance on placing juvenile offenders in secure detention facilities. Applicants must demonstrate that this initiative will directly provide local community-based alternatives to detention services.

##### **Goal:**

The goal of this initiative is to provide State Agencies with opportunities to directly develop, enhance, deliver or support community-based alternatives to detention. The direct development, enhancement, delivery or support of community-based alternatives to detention opportunities falls within Purpose

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<sup>1</sup> Although the State JCEC previously committed funding to these areas, grant applications are not being solicited under this initiative.

<sup>2</sup> same

Areas 2 and 7 of the Juvenile Accountability Incentive Block Grant program. JAIBG Purpose Area 2 refers to, “Developing and administering accountability-based sanctions for juvenile offenders”. JAIBG Purpose Area 7 refers to “Providing funding to enable juvenile courts and juvenile probation offices to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism”. *Concept Papers and Grant applications submitted to DCJS must reflect one or both of these goals.*

Available Funds:

**The total amount of JAIBG funds available for the Alternatives to Detention initiative is \$500,000, excluding the cash match. Grantees must provide a 10% cash match.**

**2. Mental Health Needs of Juvenile Offenders Initiative:**

Recent research has consistently found very high rates of mental illness among juvenile offenders. While estimates of the percentages of juvenile offenders who have mental health problems vary widely (e.g., between about 30-90%, depending upon what is included as a mental illness), most estimates are substantially higher than the roughly 20% prevalence rate found in the non-delinquent adolescent population. This initiative is offered to directly develop, enhance, or deliver community-based programs that meet the mental health needs of juvenile offenders. In addition to traditional mental health diagnoses, this funding opportunity can include juvenile offenders in need of substance abuse treatment and juvenile offenders diagnosed with learning disabilities. Applicants must demonstrate that the funds for this initiative will be utilized to directly support community-based programs/ services that respond to the mental health needs of juvenile offenders.

**Goal:**

The goal of this initiative is to provide State Agencies with opportunities to directly develop, enhance, or deliver community-based programs/ services that respond to the mental health needs of juvenile offenders. The direct development, enhancement, and delivery of community-based programs/ services that respond to the mental health needs of juvenile offenders’ falls within Purpose Areas 2 and 7 of the Juvenile Accountability Incentive Block Grant program. JAIBG Purpose Area 2 refers to, “Developing and administering accountability-based sanctions for juvenile offenders”. JAIBG Purpose Area 7 refers to “Providing funding to enable juvenile courts and juvenile probation offices to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism”. *Concept Papers and Grant applications submitted to DCJS must reflect one or both of these goals.*

Available Funds:

The total amount of JAIBG funds available for this Mental Health Needs of Juvenile Offenders initiative is \$500,000, excluding cash the match. Grantees must provide a 10% cash match.

### **3. Pre/ Post Dispositional or Aftercare Services Initiative:**

The pre/ post dispositional or aftercare services initiative is facilitated by data patterns and needs analyses of the Virginia Juvenile Justice System. The data supports that from 1998 to 2000, there has been an overall increase in the number of children in contact with the Virginia juvenile justice system, at intake and in secure detention facilities. This pre/ post dispositional or aftercare services initiative is designed to respond to this increase in the number of juveniles involved with the juvenile justice system. This funding opportunity is intended to directly develop, enhance or deliver community-based pre/ post dispositional or aftercare services in order to reduce the reliance on placing juvenile offenders in secure detention facilities and to ensure that services are available when juvenile offenders are discharged from detention or correctional facilities. Applicants must demonstrate that the funds for this initiative will directly support local community-based pre/ post dispositional or aftercare services. Applicants may apply for funding for pre-dispositional, post dispositional or aftercare services as separate or combined initiatives.

#### **Goal:**

The goal of this initiative is to provide State Agencies with opportunities to directly develop, enhance, or deliver community-based pre/ post dispositional or aftercare services that meet the needs of juvenile offenders. The direct development, enhancement, and delivery of community-based programs that respond to pre/ post dispositional or aftercare needs of juvenile offenders' falls within Purpose Areas 2 and 7 of the Juvenile Accountability Incentive Block Grant program. JAIBG Purpose Area 2 refers to, "Developing and administering accountability-based sanctions for juvenile offenders". JAIBG Purpose Area 7 refers to "Providing funding to enable juvenile courts and juvenile probation offices to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism". *Concept Papers and Grant applications submitted to DCJS must reflect one or both of these goals.*

#### **Available Funds:**

**The total amount of JAIBG funds available for this pre/ post dispositional or aftercare services initiative is \$500,000, excluding the cash match. Grantees must provide 10% cash match.**

#### **General Submission Requirements and Funding Prohibitions.**



1. Applications must address all key components applicable to the funding source to be eligible for consideration.
2. Only one concept paper per State Agency will be permitted for each funding initiative. State agencies may collaborate and submit joint concept papers.
3. State Agencies are eligible to apply for this initiative, as defined. Private, non-profit agencies may conduct projects only under contract with a State Agency.
4. The State Agency Director must sign the application. All sections of the application pertinent to the proposed project must be completed in full.
5. The requesting agency must assure its willingness to comply with all DCJS requirements for administration, monitoring, reporting, evaluation, and data collection.
6. All applicants must comply with the *Code of Virginia* and any standards applicable for projects of the type being requested.
7. JAIBG funds can be used only to support the 12 JAIBG Program Purpose Areas.
8. JAIBG funds can only be used to support programs and services for juvenile offenders. Offenders are defined as juveniles 17 and younger that have been adjudicated delinquent. JAIBG funds can not be used for prevention activities, or for youth who have solely been designated as a Child in Need of Services (CHINS) and/or a Child in Need of Supervision (CHINSup).
9. Equipment requests must be clearly justified and directly related to service delivery programs and/or projects. Equipment requests that are poorly justified will not be funded.
10. JAIBG funds will not be made available for programs or activities for which there is already a dedicated source of funding (including local, state, or other federal funds).
11. Funds from this grant cannot be used to replace federal, state or local funds that would, in the absence of this grant, be made available for the same purpose(s).
12. All funding is subject to the availability of federal funds.
13. The grant period is effective July 1, 2003 through June 30, 2004. There is no commitment beyond this period. Prepaid expenses will not be allowed.

All federal grant funds and local match must be expended on activities that are accomplished by the end of the grant period.

14. Grant funds will be disbursed quarterly on a reimbursement basis only.
15. Funds for these initiatives cannot be used for construction, renovation or land acquisitions.
16. A 10% cash match is required and is subject to the same requirements for accounting and expenditure as federal grant funds. The required match must be provided in cash only, not through in-kind allocations. The following DCJS definition and administrative procedure will apply.

Cash Match: A designated amount of non-federal cash required to be supplied by the subgrantee for the use of the project in addition to the federal or state grant award amount. This amount will appear as part of the project budget. The cash match must be spent during the period of the grant award. Failure to spend the minimum required cash match would reduce the amount of the DCJS grant award proportionally. The cash match in the approved budget may not be used to match other federal, state, or local funds. Funds from other federal sources may not be used as match unless specifically authorized as such by the federal funding source.

17. All applications for funding must be submitted on DCJS forms. One original and three (3) copies are required. For ease of duplication, please do not bind copies.
18. All concept papers, required attachments, and applications must be received by the specified deadline at the Department of Criminal Justice Services offices located at 805 E. Broad Street, 10<sup>th</sup> floor, Richmond, Virginia 23219. **Responses submitted by fax or electronically will not be accepted. Applications not meeting these deadlines will not be considered.**

## APPLICATION PROCESS.

### Concept Paper

The first step of the application process is to submit a concept paper to apply. The Concept Paper (original and three (3) copies) is due on or before 5:00 p.m. on January 31, 2003 at the offices of the Department of Criminal Justice Services, located at 805 E. Broad Street 10<sup>th</sup> floor, Richmond, Virginia, 23219. **DCJS will not accept faxed or electronically mailed letters of intent or accompanying materials. Concept papers received after the deadline will not be considered.**

The Concept Paper should:

1. Identify the planning process by which the State Agency or Agencies selected the intended project;
2. Identify the JAIBG Program Purpose Area(s) and demonstrate how the proposed activity will meet the Program Purpose Area(s).
3. Clearly state the need for this project, with supportive data, including:
  - a. A statement describing the needs assessment and how the assessment demonstrates jurisdictional need;
  - b. A clearly defined target population, including age, race/ethnicity and gender, percentage of total juvenile justice population, and the goals for this population; and
  - c. The number of youth targeted for the program.
3. Provide a summary of the intended project in brief including a discussion of:
  - a. The population(s) the program has been used with previously;
  - b. The specific components of the program
  - c. Specific staffing requirements; and
  - d. The length of time each youth is expected to stay in the program.
4. Briefly discuss the funding needs for the project, including an itemized budget and estimate of the total grant funds needed including:
  - a. Contractual/Consultant costs;
  - b. Equipment costs;
  - c. Staff training costs;
  - d. Supplies and other costs; and
5. Identify the expected outcomes.

Concept Papers are limited to three pages, double-spaced, single-sided, in 12-point font and must be signed by State Agency Director. If State agencies are submitting a collaborated concept paper; all State Agency Directors implicated must sign the concept paper.

**Individual Technical Assistance:**

State agencies seeking individual technical assistance may contact James F. Hodgson (804)-225-4072 or Ursula Murdaugh (804)- 786-0092 of the DCJS Juvenile Services Section, [jhodgson@dcjs.state.va.us](mailto:jhodgson@dcjs.state.va.us), [umurdaugh@dcjs.state.va.us](mailto:umurdaugh@dcjs.state.va.us), for technical assistance in the preparation of concept papers.

**Criteria:**

The Juvenile Accountability Incentive Block Grant Funding Workgroup will invite full applications from jurisdictions based on the following criteria:

- The ability of the State Agency to demonstrate how the funds will be used to benefit localities (as defined in this application kit)
- The comprehensiveness of the proposed project;
- The link between the proposed project and the selected JAIBG Program Purpose Area(s);
- Grantee readiness and leadership commitment;
- Description of the proposed project;
- Clarity of purpose;
- Description/Assessment of need
- Jurisdictional need.

**Full Application:**

Applicants whose Concept Papers have been accepted will be notified in writing on or after February 17, 2003 and asked to submit a full grant application. Grant applications from selected applicants will be due on or before 5:00pm on March 31, 2003 at the office of the Department of Criminal Justice Services 805 E. Broad Street, 10<sup>th</sup> Floor, Richmond, Virginia, 23219. **DCJS will not accept faxed or electronically mailed applications. Applications received after the deadline will not be considered.**